

**AIRPORT ADVISORY COMMISSION MINUTES**  
**MONDAY – October 27, 2014**  
**AIRPORT TERMINAL BUILDING**

The Muscatine Airport Advisory Commission meeting was called to order at 5:05 p.m. by Commission Chairperson Jerry Page. Commissioners present were Chairperson Page, Scott Natvig, Steve Bradford, Stacy Lewis and Bill Leddy. Also present was Adam Thompson, Community Development Coordinator, and Mike Woerly & Janet Lewis with Carver Aero.

Minutes approved 5-0, Leddy Moved, Natvig Second

The commission first discussed the draft 5 year CIP reviewing projects. New additions to the CIP are Crosswind Runway Joint Sealing, Storm Culvert Inlet Protection, and Runway 12/30 PAPI & REIL Replacement. The Commission asked for some more details of the new projects, Adam will respond via email. Commission would like to investigate self-service fueling upgrades. Adam will investigate liability issues and will ask the engineers to investigate cost and location. Additionally the commission briefly discussed getting fuel containers for Carver to transport fuel from city fueling facility to the airport for maintenance equipment.

Next the commission discussed the runway reconstruction project. Chairperson Page raised concerns regarding the recommended 4" aggregate base for the runway. Adam will review with engineers and respond. Additionally chairperson Page raised concerns from recent reconstruction project in Davenport. He asks that Muscatine's design engineers be in close communication with Davenport's engineers to ensure issues they faced are not repeated in Muscatine.

The commission discussed the temporary access connector to keep the crosswind runway open during construction. Adam stated that justification for the need of the access connector will need to be submitted and negotiated with FAA. Chairperson Page requested design engineers to review Davenport phasing plan for construction as that may work well in Muscatine and could lead to the crosswind runway only being closed for 10 days or so.

The commission discussed the t-hanger access road project and turn lane off Hwy 61. The commission would like to make an attempt to fund and construct a turn lane on 61 to allow for more safe access to the access road to the t-hangers. The goal of many recent projects is to open a new primary access point for t-hanger tenants. In regards to the connector road project, member Lewis strongly suggested that roadway be constructed to ensure that personal vehicles do not have to drive between hangers and are able to drive entirely around the outside. Commission agreed, Adam will work with engineers to make the necessary adjustments.

The commission discussed a property transfer. The commission has concerns regarding the transfer and will discuss future airport property use during the January meeting.

Janet Lewis Left at 6:02pm

The commission discussed requiring a security deposit for hangar tenants. Adam presented findings that Tipton, Fairfield, and Washington airports do not charge a security deposit. The commission determined that no security deposit will be required at this time but if it becomes necessary in the future the commission will take another look. Commission hopes hangar inspections will continue and will address any issues before they become problematic.

Member Bradford raised an issue regarding water issues at the former HON Hanger. Adam will investigate with engineers.

Chairperson Page noted that we should be looking into zoning ordinances for jurisdictions around the airport as we get closer to beginning the ALP update.

Member Leddy requested engineers make sure we are not creating future grading and drainage issues in regards to connector road construction. Adam will communicate with engineers.

Member Lewis motions to adjourn at 6:13

Respectfully submitted,

Adam J Thompson, secretary  
Community Development Coordinator